

**YOUTH EDUCATION & WELFARE SOCIETY'S
NATIONAL SENIOR COLLEGE, NASHIK**

Meeting-01

Date- 13/08/2018

Meeting Agenda: Formation of IQAC

Meeting Schedule: 13/08/2018, 01.30 pm - 04.00 pm, Seminar Hall

Meeting Facilitator: I/C Principal

1. The meeting started with welcome note by I/C Principal followed by importance of IQAC formation.
2. Eligibility for assessment and accreditation by NAAC, it is decided to apply for NAAC accreditation
3. Mrs. Ranjana Mahajan, In-charge Principal of College appointed as IQAC chairperson.
4. Stakeholders including students, alumni and industry representative were suggested by IQAC, Director Dr. Rani Sarode under the guidance of Management Council.
5. Heads of departments were nominated as members of IQAC Cell.

The following objectives of IQAC- were discussed,

1. To develop a system for conscious and consistent improvement in National Senior College.
2. To assure all the stakeholders about the quality of education provided by college.
3. Importance & values of NAAC and its necessity for HEI.
4. Detailed discussion about the college eligibility for NAAC procedure and fulfilment of it.



The following strategies of IQAC-NSC were discussed to evolve mechanisms and procedures for,

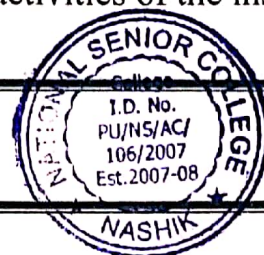
1. Timely, efficient and progressive performance of academic, administrative and financial tasks of last year.
2. Assuring quality education of UGC and other academic programs/activities as per the norms of SPPU, UGC & Higher Education of Maharashtra Government.
3. Equitable access to affordability of academic programs for various section of society.
4. Optimisation and integration of modern methods of ICT based teaching and Learning.
5. The adequacy, maintenance and proper allocation of support structure and services.

The IQAC-NSC will perform to following functions,

1. Development and application of quality benchmarks /parameters for the various academic and administrative activities of the college.
2. Dissemination of information on the various quality parameters of UG Level of education.
3. Organisation of workshops, Seminars on quality related themes and promotion of quality circles.
4. Documentation of the various programmes/activities leading to quality improvement.
5. Acting as a central agency of the institution for quality-related activities

The benefits from IQAC-NSC will contribute,

1. To focus in the institutional functioning towards quality enhancement and facilitate internalization of the quality culture.
2. To enhance and to integrate among the various activities of the institution and institutionalize best practices.

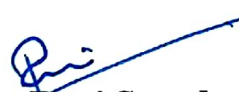


3. To provide a sound basis environment to improve institutional functioning.
4. For better internal communication.
5. To match industry requirements from academics.


The structure of IQAC of NSC is as follows,

Sr. No.	Designation	Name
1	Chairman	I/C Principal Asst. Prof. Ranjana Mahajan
2	Teachers to represent all level	1. Asst. Prof. Sajid Akhtar Abdul Salam 2. Asst. Prof. Mule Macchindra Prakash 3. Asst. Prof. Patil Liladhar Vitthal 4. Asst. Prof. Mirza Tousif Shaukat 5. Asst. Prof. Mungase Ganesh Rakhma
3	One nominee from the Management	1. Mr. Nasir R. Pathan
4	Senior Administrative Officer	1. Mr. Asif Nisar Patel
5	One nominee each from local society, students & Alumni	1. Adv. Ajaz Sayyed 2. Alfiya Raj Mohammed Shaikh (G.S) 3. Shaikh Anam Chiragoddin
6	One nominee each from employers/ Industrialist/Stakeholders	1. Mr. Jahid Shaikh 2. Mr. Khan Gausnoor Alnoor 3. Mr. Alim Shaikh
7.	Director of the IQAC	Dr. Rani Sarode

Meeting adjourned at 04.00


Dr. Rani Sarode,
Director of the IQAC
National Senior College
Nashik-01




Mrs. Ranjana Mahajan
(Chairman-IQAC) I/C Principal
Incharge Principal
National Senior College
Nashik



Youth Education & Welfare Society's National Senior College, Nashik – 01

Notice

17/01/2019

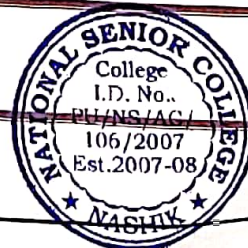
All the IQAC Cell members are hereby informed that the IQAC 2nd Meeting for the year 2019-20 is scheduled to be held on 19/01/2019 in Seminar Hall at 4.00 pm. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

Agenda:-

1. : Review of the Earlier Meeting:
2. : Library Department requirements and about its fulfilment.: To start the health Centre
3. : Examination Section.:
4. Taking review as per the academic calendar.
5. Computer Laboratory development
6. Upgradation of library facilities.
7. Any other relevant issues made by the IQAC members.

Sr.	Name	Sign
1	I/C Principal Asst. Prof. Ranjana Mahajan	
2	Asst. Prof. Sajid Akhtar Abdul Salam	
	Asst. Prof. Mule Macchindra Prakash	
	Asst. Prof. Patil Liladhar Vitthal	
	Asst. Prof. Mirza Tousif Shaikat	
	Asst. Prof. Mungase Ganesh Rakhma	
3	Mr. Nasir R. Pathan	
4	Mr. Asif Nisar Patel	
5	Adv. Ajaz Sayyed	
	Arshiya Siddiqui (G.S)	
	Shaikh Anam Chiragoddin	
6	Mr. Jahid Shaikh	
	Mr. Khan Gausnoor Alnoor	
	Mr. Alim Shaikh	
7.	Dr. Rani Sarode	

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**Youth Education & Welfare Society's
National Senior College, Nashik – 01**

Minutes of Second meeting of IQAC

Date- 19/01/2019

Meeting Agenda: Requirements & its fulfilment for NAAC

Meeting Schedule: 19/01/2019 01:00pm- 04.00pm, Seminar Hall

A meeting of all the members of IQAC was convened on 19/01/2019 at 1:00 P.M. in the Seminar hall.

Following points were discussed and decisions were taken:

Point No 1: Review of previous meeting.

Reviewed of previous meeting.

Point No.2- Library Department requirements and about its fulfilment.

For systematising college library various decisions were taken.

1. Review of installation and activation of library DELNET software.
2. Review of installation and activation e-book software.
3. Fully automatic library system.
4. Updation of students library accounts.
5. Review of purchased & subscribed periodicals and journals.
6. Discussed necessity of Wi-Fi. Facility in college campus.
7. To encourage students for e-library.

Point No 3- Examination Section.

1. Discussed up gradation of examination department.
2. Requirement of exam department and strong room.
3. Discussed implementation of SPPU exam guidelines like CCTV, Zerox machine etc.
4. Maintaining exam records properly.
5. Maintain and update exam results summary.

Point No 4- Taking review as per the academic calendar.

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1. Discussed the programmes and events .
2. Discussed about planning and organization cultural events in the college.

Point No 5. Computer Laboratory development

The efforts made by institution are appreciable in purchasing the new equipment's for various labs.

Point No 6. Upgradation of library facilities

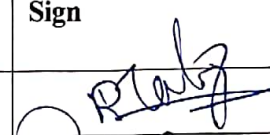
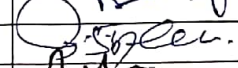
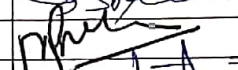


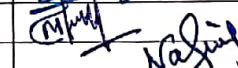
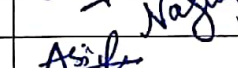
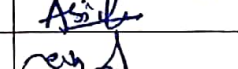

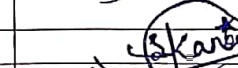

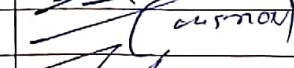
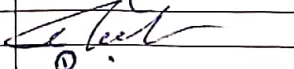


The library will be updated with and subscription of periodicals.

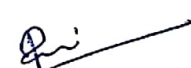
Point No 7- Any other relevant issues made by the IQAC members.

1. Other points has discussed which was raised by the IQAC members.
2. Any other issue with the permission of chairperson.


The meeting ended with thanks to the chair.

The following members were present for the meeting.

Sr. No.	Name	Sign
1	I/C Principal Asst. Prof. Ranjana Mahajan	
2	Asst. Prof. Sajid Akhtar Abdul Salam	
	Asst. Prof. Mule Macchindra Prakash	
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7.	Dr. Rani Sarode	


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 Director of the IQAC
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 Mrs. Ranjana Mahajan
 Incharge Principal
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Internal Quality Assurance Cell, National Senior College, Nashik

Action Taken Report 2018-19

Meet 2

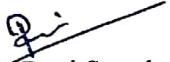
Minutes read and confirmed.

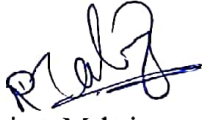
Actions were initiated after IQAC meet

Criterion wise responsibility is distributed among senior teachers for preparation of IIQA and SSR

Activities to be conducted throughout academic year were brush up.




Dr. Rani Sarode
Director of the IQAC
National Senior College
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Mrs. Ranjana Mahajan
Incharge Principal
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